

LIVE VIRTUAL WORKSHOP

CREATING AND SUSTAINING A LEAN DAILY MANAGEMENT SYSTEM

Session 1: 17th Nov 2020 13:30-16:30 London Time - 08:30-11:30 New York Time

Session 2: 24th Nov 2020 13:30-16:30 London Time - 08:30-11:30 New York Time

Session 3: 1st Dec 2020 13:30-16:30 London Time - 08:30-11:30 New York Time

Developing an effective Lean Daily Management System (LDMS) will enable you to:

- ▶ Make problems visible, accountable and manage daily priorities effectively
- ▶ Stop daily firefighting and become in control of your processes
- ▶ Engage your people in Continuous Improvement habits and routines
- ▶ Develop your own LDMS that sustains improvements by providing leadership support to those closest to the process
- ▶ Build the environment in which your Daily Management System supports your organisations long term goals



AVAILABLE IN-HOUSE:

Do you have a large group of people to train?

True North Excellence can deliver this course on-site or online at your own premises. Please contact Nicola on 0161 298 5556 or email nicola@truenorthexcellence.com

This course is delivered through:



3 x 3 hour live virtual classroom sessions with your expert instructor



2 x 2-hour Gemba focused practical homework assignments



2 x 1 hour virtual coaching sessions with instructor (1-2-1 or 1-2-Company)



Total time
15 hours over three weeks

Delegate Fees:

**£595 +VAT
per person**

*Places limited to 14 delegates

If you want to be more successful in delivering what your customer values, then an effectively led and managed Daily Management System (DMS) will empower you and your colleagues to improve your effectiveness and efficiency across your business.

This three-week virtual training course with practical assignments and coaching is designed for the **'Leaders of the Process'**. Split between the behaviours and habits required to lead and sustain a DMS, and the technical skills in creating an effective system, it will enable your teams to achieve your organisational goals.

Who should attend?

Leaders of the Process

This course has been created to train the overall leader of the process in sustaining an effective DMS, typical roles include:

- ▶ Plant Manager / Site Director / Managing Director
- ▶ Operations Director / Production Director / Manufacturing Director

In addition to the Leader of the Process, training the following roles in DMS are an integral part of an effective DMS:

- ▶ Functional Heads and Managers including Production, Operations, Manufacturing, Quality, Engineering and Purchasing
- ▶ Value Stream Leaders
- ▶ Continuous Improvement champions and Lean professionals

Benefits of attending:

- ▶ Gain control of your processes so your teams can focus on daily improvement
- ▶ Create the structure, routines, and habits so Lean Thinking becomes everyone's way of working
- ▶ Engage all team members in focusing on the right things at the right time, every day
- ▶ Create measures that team members can impact and improve upon
- ▶ Improve process quality and reduce process variation



Session 1:

Good Day/Bad Day - Are We Winning or Losing?

17th Nov 2020 13:30-16:30 London Time - 08:30-11:30 New York Time

- ▶ What is a Daily Management System (DMS) and how it can help achieve your organisational goals?
- ▶ On-track/ off-track and the Continuous Improvement mindset
- ▶ Introductory elements of a Lean Daily Management System:
 - ▶ Go, Look, See (and Listen)
 - ▶ Leading with questions
 - ▶ PDCA
 - ▶ Short Interval Control (SIC)
 - ▶ Process Confirmation
 - ▶ Escalation
 - ▶ Problem Management

Followed by:

- Gemba focused practical homework assignment 2hrs
- 1 hour virtual coaching sessions with instructor (1-2-1 or 1-2-Company)

Session 2:

Making Your Status and Processes Visual

24th Nov 2020 13:30-16:30 London Time - 08:30-11:30 New York Time

- ▶ Visual Performance Management in a LDMS
- ▶ Identifying KPI's that drive the right behaviour and habits
- ▶ Moving from Lagging to Leading Measures
- ▶ Making your current status visible and managing performance to plan
- ▶ Problem escalation and problem solving
- ▶ Creating effective and dynamic visual management boards
- ▶ How to hold effective meetings

Followed by:

- ▶ Gemba focused practical homework assignment 2hrs
- ▶ 1 hour virtual coaching sessions with instructor (1-2-1 or 1-2-Company)

Session 3:

Implementing and Sustaining Your Lean Daily Management System

1st December 2020 13:30-16:30 London Time - 08:30-11:30 New York Time

- ▶ Setting standards and making plans
- ▶ Using Short Interval Control
- ▶ Practicing Go, Look, See
- ▶ Leader as a coach – creating desirable behaviours and habits
- ▶ Create your own Leader Standard Work – from reactive to proactive
- ▶ Daily Diary Development and Process Confirmation
- ▶ Ways to improve the system

MEET YOUR TRAINER

Stuart Mitton

Associate, True North Excellence

Stuart is a Lean Thinking and Engagement coach and trainer who works with leaders and their teams to enable successful and sustainable Lean Transformations. Having started as an apprentice with Rolls Royce, Stuarts industrial career spanned over 20 years in management and Continuous Improvement with companies including Rolls-Royce, Bentley, and Cosworth Racing.

Stuart is hugely passionate about engaging leaders and the workforce with Continuous Improvement. The past 20 years he has been coaching and consulting, supporting operational improvements through entire value streams, from product design and development, supply chain development, procurement, logistics, manufacturing, assembly, sales, and after-sales support. Stuart holds an MBA, is a highly skilled Kata Coach and Shingo Prize for Operational Excellence accredited coach and trainer.



“Knowing how to create and sustain a Daily Management Systems (DMS) is a pivotal part in the Operational Excellence journey. A DMS enables us to take control of the process and stops the need for daily firefighting, and focuses the effort on continuous improvement.”

Chris Horton, Vice President, Operations

DELEGATE FEES

£595.00 +VAT/per delegate

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Places are restricted
to 14 delegates only.

Book early to secure your place.

Need help registering or an enquiry about group discounts? Contact **Nicola Corcos** on **0161 298 5556** or email nicola@truenorthexcellence.com

Delegate Details

Title	Forename	Surname	Job Title	Fees £

£

Partner Code	Sub Total (exc VAT) £	Grand Total (exc VAT) £
Company Name		
Company Address		
		Postcode
Tel No.	Fax No.	
Email		

No contract between True North Excellence Ltd. and you in respect of your attendance at the seminar/s will come into existence unless and until True North Excellence Ltd. accepts your booking by issuing an email confirmation of acceptance to you. Places are subject to availability and please note that acceptance of booking requests is entirely at the discretion of True North Excellence Ltd.

By signing this registration, I hereby confirm that I have and read understood and agree to be bound by the Terms & Conditions.

Signed	Date
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Name	Job Title
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Cancellation Policy: Should you be unable to attend, you are welcome to field a substitute delegate. The organisers (True North Excellence Ltd.) should be informed up to three working days before the departure date. A full refund will be paid if the delegate or their company cancels in writing within 30-days of the event, minus a £50 cancellation fee.

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True North Excellence will not be responsible for failures to connect due to software or hardware requirements not being met, internet drop-outs or failures, issues with firewalls or being unable to download the required software due to internal security policies.

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FOUR WAYS TO REGISTER



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2 Email: nicola.corcos@truenorthexcellence.com

3 Post this form to:
True North Excellence Ltd., 207 Knutsford
Road, Grappenhall, Warrington WA4 2QL

4 Book online:
Visit the course webpage to make secure
online credit card payment by visiting
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